

The Early Childhood Administration Credential Scholarship Program consists of two scholarship models: Model One provides two scholarship options for directors who are employees of their sponsoring center; Model Two provides a scholarship for directors who are also owners of their sponsoring center. This information page describes application and program requirements for all Administration Credential Scholarship candidates, as well as additional requirements specific to each model.

GENERAL CANDIDATE REQUIREMENTS

To receive a T.E.A.C.H. Scholarship for participation in the Early Childhood Administration Credential Scholarship Program, a Candidate must:

- Currently hold a position as director in a licensed childcare program, working not less than 30 hours per week;
- Enroll in a maximum of 12 semester credit hours of early childhood and/or early childhood administration curriculum coursework during the two-year scholarship contract period, at a Community College with an Early Childhood curriculum program;
- Attend classes regularly;
- Complete all assigned course work and successfully pass each course with a grade of “C” or better;
- Submit grade reports to CCSA after each semester of coursework;
- Submit tuition and book receipts each semester to CCSA on a completed Form B to receive reimbursement and travel stipend;
- Notify CCSA of additional sources of financial aid.

ADDITIONAL REQUIREMENTS BY MODEL

	Recipient	Employer	T.E.A.C.H.
Model One – Option 1	Pay 5% for tuition/books per course (12 credit hour max) Remain employed for 1 year at sponsoring facility after contract’s completion	Pay 5% for tuition/books per course (12 credit hour max) Issue \$150 bonus upon contract’s completion Provide T.E.A.C.H. with demographic information about the center, upon request, to satisfy reporting requirements to granting agencies Notify T.E.A.C.H. within 10 days of any changes in recipient’s employment status.	Pay 90% for tuition/books per course (12 credit hour max) Issue recipients a travel stipend each semester Issue \$150 bonus upon contract’s completion
Model One – Option 2	Pay 5% for tuition/books per course (12 credit hour max) Remain employed for 1 year in the early childhood field after contract’s completion	Pay 5% for tuition/books per course (12 credit hour max) Provide T.E.A.C.H. with demographic information about the center, upon request, to satisfy reporting requirements to granting agencies Notify T.E.A.C.H. within 10 days of any changes in recipient’s employment status.	Pay 90% for tuition/books per course (12 credit hour max) Issue recipients a travel stipend each semester Issue \$150 bonus upon contract’s completion
Model Two	Pay 5% for tuition/books per course (12 credit hour max) Maintain operation of sponsoring facility for 1 year after contract’s completion Provide T.E.A.C.H. with demographic information about the center, upon request, to satisfy reporting requirements to granting agencies		Pay 95% for tuition/books per course (12 credit hour max) Issue recipients a travel stipend each semester Issue \$150 bonus upon contract’s completion