



...Leading efforts to strengthen accessible and affordable quality early care and education.

To: All CCSA Scholarship Providers

From: CCSA Scholarship Program

Date: February 24, 2022

Re: IMPORTANT: CCSA Updates regarding DSS vouchers and overage policy reminder

Dear Child Care Providers,

You are receiving this e-mail because you currently support a child or children using Child Care Services Association's Scholarship Program. We have two quick updates we wanted to share:

Notify CCSA of families transitioning to DSS Vouchers:

- We are aware that Durham DSS' Child Care Voucher Program continues to award new vouchers and to pick up eligible families from the community.
- **If one of your families on Scholarship through CCSA is awarded a DSS Voucher, please let us know right away.** We perform regular client crosschecks throughout the year with DSS and work cooperatively to be sure we do not dually serve any families. Your assistance in this matter also helps your child care program to avoid potential re-payment of scholarship funds.
- **To report your acceptance of a DSS Voucher for a child currently using a CCSA Scholarship,** please reply to this e-mail with the **child's name and voucher start date** or call 919-403-6950 to speak with me or any member of the Scholarship team.

Reminder about CCSA Overage Policy:

- When tuition is higher than reimbursement, the difference is called "overage." **Providers who plan to charge a family on scholarship all or part of their overage must discuss this plan with the family before the child enrolls in the facility.** Please note, however, that where CCSA offers enhanced rates above state reimbursement rates facilities are not allowed to charge any overage (except for families on UNC scholarships). You can find our [Maximum Reimbursement Rates](#) on our [Scholarship Provider Webpage](#).
- **Please note that currently enrolled families who are newly eligible for overage charges (either due to the child aging up or an increase in tuition) should also be notified ahead of time that they will owe an additional amount.**
- If you have any questions about our overage policy, please email scholarship@childcareservices.org or call Joy at 919-403-6950.

Please let us know how we can help you if you have questions.

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